



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Fax-On-Demand 202 / 418-2830
TTY 202 / 418-2555
Internet: <http://www.fcc.gov>
<ftp.fcc.gov>

DA 03-2895

Released: September 18, 2003

BIENNIAL OWNERSHIP REPORTING FOR BROADCAST STATION LICENSEES

Each commercial and noncommercial educational radio and television broadcast station licensee that is not exempt from the Commission's biennial ownership reporting program must update its ownership report (FCC Form 323 or Form 323-E) on the anniversary date of its station's renewal application filing date. The mandatory electronic filing of the biennial ownership report for broadcast station licensees has resumed in calendar year 2003. On or before October 1, 2003, an ownership report (FCC Form 323 or Form 323-E) should be filed by licensees whose commercial or noncommercial educational stations are located in the States of Alaska, Florida, Hawaii, Iowa, Missouri, Oregon, and Washington; the Commonwealth of Puerto Rico; and the Territories of Guam, Saipan, Samoa, and the Virgin Islands. At two-month intervals throughout 2003, the remaining commercial and noncommercial educational broadcast station licensees will file their stations' biennial ownership reports.

The biennial filing of FCC Form 323 or Form 323-E can be submitted by using the Media Bureau's Consolidated Database System (CDBS) electronic filing system. Paper versions of these ownership report forms will not be accepted for filing, unless accompanied by an appropriate request for waiver of the electronic filing requirement. Users can access the electronic filing system *via* the Internet from the Media Bureau's Web Site at:

<http://www.fcc.gov/mb>

Instructions for use of the electronic filing system are available in the CDBS User's Guide which can be accessed from the electronic filing web site. Special attention should be given to the details of the applicant account registration function, form filing functions, and the fee form handling procedures, if a fee is required. Failure to follow the procedures in the User's Guide may result in an application or report form being dismissed, returned, or not considered as officially filed.

Internet access to the CDBS public access system at the Commission's Web Site requires a user to have a browser such as Netscape version 3.04 or Internet Explorer version 3.51, or later.

For technical assistance in running the system or to report technical problems with the system, please contact the CDBS Help Desk at (202) 418-2662. To request additional information concerning FCC Reports 323 or 323-E, please call (202) 418-1626 or 418-1627.

By: Chief, Media Bureau

- FCC -